

AGENDA

Meeting: Westbury Area Board
Place: Online Meeting
Date: Thursday 8 October 2020
Time: 7.00 pm

Including the Parishes of: Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public in this online meeting.

If you wish to participate in the discussion, please contact Stuart Figini (Democratic Services Officer), direct line 01225 718221 or email Stuart.figini@wiltshire.gov.uk

You will be provided with a link to participate in the meeting online.

Registrations to speak should be made no later than 5pm on the day of the meeting. If possible, please indicate the item(s) you wish to speak on, to assist the Chairman to manage requests.

[Guidance on how to access this meeting online is available here](#)

Any member of the public who wishes to watch the meeting only, can do so via the link at the top of this agenda.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

CLLr Carole King, Westbury North (Chairman)
CLLr Russell Hawker, Westbury West
CLLr Gordon King, Westbury East
CLLr Suzanne Wickham, Ethandune (Vice-Chairman)

Items to be considered	Time
1. Chairman's Welcome and Introductions	7pm
2. Chairman's Announcements _(Pages 1 - 6)	
3. Apologies for Absence	
4. Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. Minutes (Pages 7 - 8) To confirm the minutes of the meeting held on 16 June 2020.	
6. Partner and Community Updates (Pages 9 - 16) To receive any updates from partners – Parish and Town Councils, Police, Fire and Rescue Service, NHS, Chamber of Commerce, the BA13 Community Area Partnership and the Penleigh and old field park community action network	
7. Community Engagement Manager Update To receive updates on: Local Youth Network Health & Wellbeing Board General Updates	
8. Westbury Community Project To receive an update.	
9. Local School Update To receive an update.	
10. Community Area Transport Group (Pages 17 - 28) To consider CATG applications.	
11. Community Area Grants To consider applications for funding from the Community Area Grants Scheme.	
12. Urgent items Any other items of business which the Chairman agrees to consider as a matter of urgency.	

13. **Future Meeting Dates, Forward Plan, Evaluation and Close**

9pm

The next meeting of the Westbury Area Board will take place on 10 December 2020.

Chairman's Announcements

Subject:

COVID-19

The infection rate in Wiltshire remains low, but we cannot be complacent and it's important that everyone continues with their great efforts so far to follow social distancing measures and maintain good hand hygiene.

The advice for everyone remains the same:

- Keep washing hands regularly
- Wear a face covering over the nose and mouth in enclosed spaces
- Stay at least a metre away from people not in their household

If anyone is experiencing COVID-19 symptoms, no matter how slight they may be – a high temperature, a new, continuous cough or a loss or change to your sense of smell or taste – isolating and getting tested should be done immediately.

As a reminder, the isolation period is now 10 days. Those living in the same households should self-isolate for 14 days if they, or any members of the household, receive a positive test. Staying at home means not going out for any reason, including to work, or to the shops.

We thank everyone for their continued support and for playing their part.

Area Board Boundary Review Briefing Note No. 20-30

Service: Democratic Services
Further Enquiries to: CGR@wiltshire.gov.uk
Date Prepared: 10 September 2020

Background

Following the Electoral Review of Wiltshire Council, Electoral Divisions for the May 2021 elections no longer align to the boundaries for the Council's 18 Area Boards, which are based on Electoral Divisions.

It is therefore necessary for Full Council to agree new Area Board boundaries for implementation in May 2021.

Electoral Review Committee

At its meeting on 21 July 2020 Full Council delegated authority to the Electoral Review Committee to conduct a review of Area Board boundaries and prepare recommendations for its consideration.

The Committee met with the Members of each Area Board in July to discuss the incoming Electoral Divisions and their impact, including on potential Area Board boundaries.

At its meeting on 13 August 2020 the Committee agreed a set of proposals for Area Board boundaries to be consulted upon.

Consultation

A consultation will run from **10 September 2020 – 31 October 2020** on the [Draft Recommendations](#) of the Electoral Review Committee for Area Board boundaries to take effect for May 2021.

This briefing note will be circulated to all parishes and Members, and where an Area Board meets it will have the opportunity to be briefed on the proposals.

Online surveys have been prepared for people to respond to the proposals, as follows:

Amesbury	Bradford on Avon
Calne	Chippenham
Corsham	Devizes
Malmesbury	Marlborough
Melksham	Pewsey
Royal Wootton Bassett and Cricklade	
Salisbury	South East Wiltshire
South West Wiltshire	Tidworth
Trowbridge	Warminster
Westbury	

Decision

The Committee will review all responses to the consultation and prepare Final Recommendations for consideration by Full Council on 24 November 2020.



Connect 5 aims to improve population mental wellbeing by changing the way we have mental wellbeing conversations.

Connect 5 is offering an incremental three-session training programme about mental health and wellbeing. The programme is free of charge and available to community groups and individuals who have a role in supporting mental wellbeing.

The programme has been developed by academic, clinical and public mental health experts in partnership with Health Education England and Public Health England.

Sessions are currently being held online. To make enquiries about the Connect 5 programme in Wiltshire please contact Kerri Lavender at kerri.lavender@wiltshire.gov.uk

	What will it cover?	Who is this for?
Stage 1 Brief Advice	Develop your core understanding of mental health, mental wellbeing and how to signpost to local services and resources that enable people to help themselves.	Anyone with an interest in improving mental wellbeing whose role involves interaction with the public, or anyone who has the opportunity to give brief wellbeing advice.
Stage 2 Brief Wellbeing Intervention	Build your skills and confidence to work with and improve the mental health and wellbeing of others. Including, how to support greater insight into experiences of stress and distress and how to help people take first steps to make themselves feel better.	Those with the opportunity, through their working practice, to engage in brief interventions.
Stage 3 Integrated Wellbeing Intervention	Advance your skills to work collaboratively with clients to create an action plan and integrate brief interventions to motivate and support people to make changes that last.	Those with the opportunity, through their working practice, to engage in brief interventions over an extended period of time.

Westbury Area Board

MINUTES OF THE WESTBURY AREA BOARD MEETING HELD ON 16 JUNE 2020 AT [ACCESS THE MEETING HERE](#).

Present:

Cllr Carole King, Cllr Russell Hawker, Cllr Gordon King and Cllr Suzanne Wickham

Also Present:

Graeme Morrison

1. **Election of Chairman**

Jessica Croman, Democratic Services Officer, opened the meeting and called for nominations of Chairman. Only one nomination was received.

RESOLVED

Cllr Carole King was elected as Chairman.

2. **Election of Vice Chairman**

Cllr Carole King called for nominations of Vice-Chairman. Only one nomination was received.

RESOLVED

Cllr Suzanne King was elected as Vice-Chairman.

3. **Chairman's Welcome and Introductions**

The Chairman welcomed everyone to the meeting of the Westbury Area Board.

4. **Apologies for Absence**

There were no apologies.

5. **Minutes**

Decision

The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.

6. **Declarations of Interest**

There were no declarations of interest.

7. **Appointment to Outside Bodies and Working Groups**

Members discussed the appointments to outside bodies and working groups, following which it was;

RESOLVED

Cllr Carole King & Cllr Gordon King - Westbury Community Area Partnership

Cllr Gordon King - Westbury Ham Community Project (Eden Vale Youth Centre Project)

Cllr Carole King & Cllr Suzanne - Wickham Warminster and Westbury CCTV Committee.

Working Groups:

All Westbury AB Members would sit on the CATG

Cllr Gordon King - Health & Wellbeing Group

Cllr Suzanne Wickham - LYN

Appointments to the Carer Champion and Older People's Champion vacancies would be delayed until suitable community candidates could be identified.

8. **Urgent items**

It was noted that a capital programme review was taking place to review the AB budgets although there was no further information available yet.

(Duration of meeting: 1.30 - 1.50 pm)

The Officer who has produced these minutes is Jessica Croman of Democratic Services, direct line 01225 718221, e-mail stuart.figini@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115

WILTSHIRE POLICE

Warminster CPT

Area Board Briefing

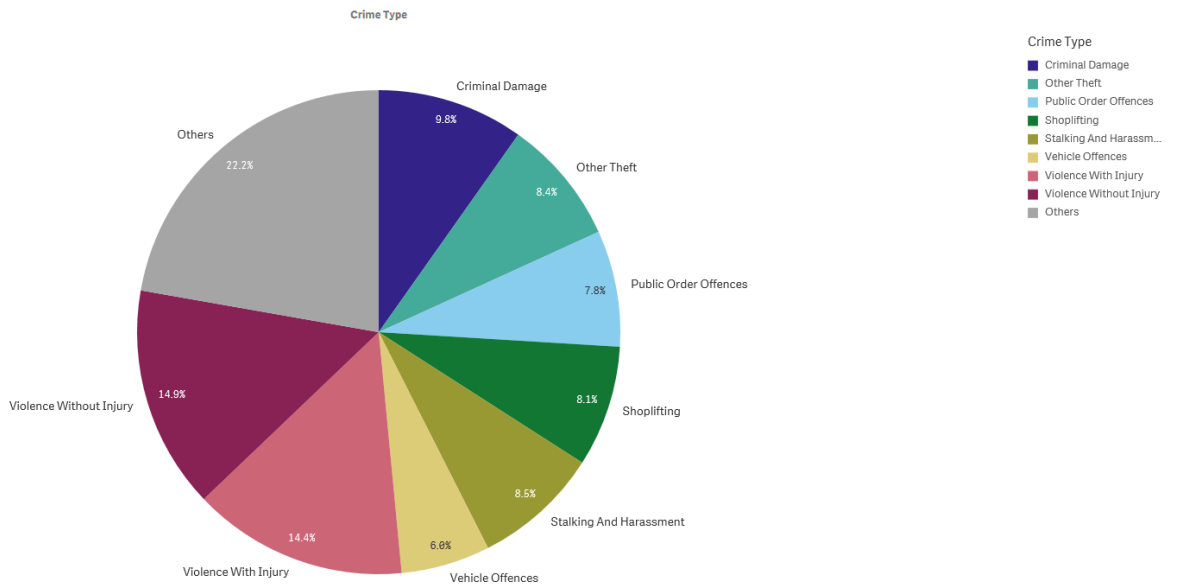


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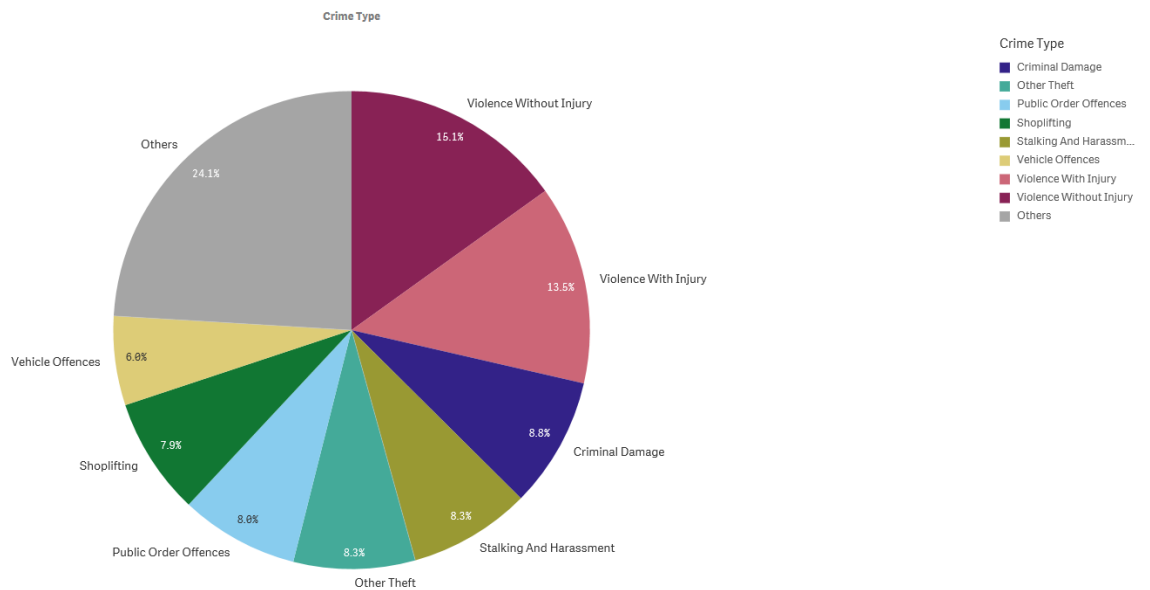
September 2020

PERFORMANCE – YOUR AREA

Warminster CPT – Highest Crime Groups (Previous 12 months)



Force Area CPT – Highest Crime Groups (Previous 12 months)



Warminster CPT - Crime and incident demand for the 12 months to July 2020

WILTSHIRE POLICE

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PERFORMANCE – FORCE-WIDE

- Wiltshire Police has had a decrease in the volume of recorded crime by 5.8% in the 12 months to July 2020 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In July, we received 8,974 999 calls which we answered within 8 seconds on average, 13,513 101 calls which we answered within 28 seconds on average, and 14,975 CRIB calls which we answered within 2 minutes and 19 seconds on average.
- In July, we also attended 1,899 emergency incidents within 10 minutes and 8 seconds on average.
- Wiltshire Police has seen an 8.2% reduction in vehicle crime and a reduction of 17.8% in residential burglaries in the 12 months to July 2020.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces (78.3%) nationally for public confidence. It covers the 12 months to March 2019.
The publication can be found here: WWW.CRIMESURVEY.CO.UK

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectors.gov.uk/hmicfrs/police-forces/wiltshire/>

Police.uk - <https://www.police.uk/wiltshire>

For information on what crimes and incidents have been reported in the Warminster Community Policing Team area, visit <https://www.wiltshire.police.uk/article/5435/Warminster-Area-CPT> to view a crime and incident map and find links to more detailed data.

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YOUR CPT – WARMINSTER

Inspector:	Gill Hughes
Neighbourhood Sergeant:	Kevin Harmsworth
Neighbourhood Officers:	PC Richard Salter* (Mere and Tisbury) PC Vicky Howick (Warminster) PC Jamie Darvill (Westbury)
PCSOs:	Roland Revers / Leigh Holcombe (Warminster Town) Candy Jackson (Warminster Rural) Luke George (Westbury Town and Westbury Rural) Peter Tscherniawski (Mere) Neil Turnbull (Tisbury) Caroline Wright (Early Intervention)

* PC Verity Ruffell is covering for PC Salter during September and October 2020

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LOCAL PRIORITIES – WARMINSTER

PRIORITY	UPDATE
Warminster – Reduce demand created by residents of the Westleigh estate	Regular joint patrols by CPT and Selwood Housing continue. Demand on policing has begun to reduce but partnership working will continue over the coming months in order to support those affected by localised antisocial behaviour and crime. CPT are working with partner agencies throughout.
Westbury – Multi agency problem solving with repeat offending in the area which is currently causing a large amount of demand	A young person previously creating a high amount of demand on local policing has now been placed into local authority care outside of Wiltshire. Following a multi-agency response the wellbeing needs of the young person have now been fully addressed. The young person is no longer creating demand on local policing and through support being received now has a brighter future ahead of them
Westbury – Closure Order obtained to tackle antisocial behaviour in the Oldfield Road area	Patrols continue in the Oldfield Road area following the implementation of a closure order through partnership working by CPT and Sovereign Housing. The closure order follows increased reports of antisocial behaviour in the locality. Patrols are designed to support those affected by localised antisocial behaviour and to take positive action where any breaches are detected. Sovereign Housing continue to speak with local residents and implement their powers to find sustainable solutions for the long term.
Tisbury/Mere – Focus on thefts from motor vehicles at beauty spots.	CPT will be holding a meeting with The National Trust in order to begin implementing wider crime prevention activities across the most affected areas. Patrols continue throughout the summer months recognising that with COVID-19 more people are choosing to 'staycation' increasing the likelihood of people from outside of Wiltshire becoming victims of theft from motor vehicle.
Speed checks in all areas and supporting CSW checks in the area.	CPT continue to support Community Speedwatch following local schemes returning to active status in July 2020. Joint working has been publicised on social media.

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	<p>PCSO's have been tasked to make contact with CSW schemes on their beat area and shape future contact with the scheme volunteers by local agreement. Further information regarding CSW can be found at: https://www.wiltshire.police.uk/article/782/Community-Speed-Watch</p>
<p>Tisbury/Mere – Localised antisocial behaviour occurring in The Street, Kilmington</p>	<p>CPT are supporting Wiltshire Council housing team to address the antisocial behaviour. Options of enforcement and support are being explored with Acceptable Behaviour Contracts already having been issued.</p>

Successes from proactive work

- The CPT have been conducting modern slavery/human trafficking checks on foreign nationals working in the Warminster area. The checks are designed to assess the wellbeing of individuals who may be working for businesses that take advantage of them. The checks come as both a result of wider national operations and local intelligence. Recent checks have not shown any persons to be victim of such crimes. Further checks will be completed in the coming months.
- Recent joint patrols by CPT and Selwood Housing in the Westleigh area of Warminster have seen a reduction in demand on local policing and other partner agencies. Works continue to address wider issues of antisocial behaviour and crime. The reduction in demand on local policing allows for response teams to spend the time saved on tackling other community issues.

Stop and Search updates:

During June 2020 there have been 21 stop searches recorded for the Warminster CPT area (this may increase as some forms are still being recorded). 13 related to drugs, 7 related to weapons and 1 related to going equipped. Of the 21 searches, 10% had a positive result with offences being identified. Of the 21 subjects, 6 were female and 15 were male. All subjects defined themselves as being white.

Hate Crime updates

Between 1 and 24 August 2020, three hate crimes have been reported for the Warminster CPT area. All three were classified as being racially motivated. Two remain under investigation, the third was concluded where the aggrieved person did not support a prosecution with the assistance of the CPT, but instead asked that the suspect be suitably advised about their behaviour.

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HIGH LEVEL PCC UPDATES

- PCC Annual Report:** Last month, the Police and Crime Commissioner published his annual report for 2019/20. The report sets out how the OPCC priorities are being met and highlights what additional work is being carried out to ensure that wider policing priorities reflect the concerns from the Wiltshire and Swindon communities he serves. You can read the full report [here](#).
- Frontline recruitment is on track:** Wiltshire's first 40 student police officers on the new police degree apprenticeship are nearly half way through their initial 23 week classroom training before deployment to Community Policing Teams in December. The next cohort of 20 students start their training on 19 October and by March 2021 we are on target to have 1,050 police officers in Force. We also welcomed 20 new student Police Community Support Officers (PCSOs) who started their 12 week training in August and we've had a huge response to our PCSO recruitment campaign in July with 179 applicants, a record level of interest in this important community facing role.
- COVID19 update:** We continue to be impressed by the high levels of compliance with the current restrictions within our communities. Although officers have not issued any Fixed Penalty Notices for breaches to these restrictions since May, we remain fully committed to being transparent when it comes to enforcement. You can see our latest FPN Summary Overview report [here](#). The OPCC is also in the process of distributing the new COVID19 Response Fund – a £50,000 funding stream supporting community and voluntary groups that are struggling to keep their organisation going or are facing unexpected costs due to the Coronavirus pandemic.

HIGH LEVEL FORCE UPDATES

- Officer and staff assaults review:** The views of more than 40,000 officers and staff have informed the Officer and Staff Safety Review published by the National Police Chiefs' Council (NPCC) last week. The review, which is the largest ever survey of the police workforce, was commissioned to examine why police forces are seeing a rise in assaults and increased violence against officers. Here in Wiltshire, we are not immune to assaults against our frontline officers, staff and volunteers and this is something we have seen increase year on year. Even as our officers and staff have been out in our communities trying to provide reassurance during the COVID pandemic, they are still being kicked, spat at and abused. We've already introduced a large number of improvements to best protect our staff including the introduction of spit and bite guards and increased the number of officers who carry taser but this is also a societal problem that needs to change. We welcome this review and will continue to invest in anything which protects our officers and staff.
- COVID19 update:** We are pleased to report that we are still seeing a very high level of compliance within our communities with regards to the Coronavirus Regulations. Our officers

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continue to focus on engaging with our communities first and foremost and, for the most part, this continues to be effective. The Government has now brought in tougher penalties for those who do not wear face coverings in areas where it is now mandated to do so and for those who organise, facilitate or attend any large gathering or unlicensed music event. These types of unlawful events place the public at a high level of risk and are likely to spread the virus. If we come across these types of events we will actively look to use our powers. Coronavirus remains a deadly threat and it should be everyone's priority to stop the spread of the virus and save lives.

- **Demand campaign:** The lifting of lockdown restrictions in July heightened some of the demands Wiltshire Police face, particularly those related to public order, violence against the person and anti-social behaviour. In comparison to last summer, we are seeing an increase of 26% in public order offences and an 18% increase in reports of anti-social behaviour. Last month, we launched a campaign with the aim of highlighting some of these additional summer demands, and whilst there has been some reduction in these offences as a result, compared to last year we are still seeing more of these crime types. We continue to proactively work with the public and our partners to not only reduce this demand, but to prevent crimes from happening in the first place. You can find out more about the summer demand campaign on our website and by following #summerdemand on social media.

GET INVOLVED

- You can keep up to date with the latest news in your area by signing up to our Community Messaging service – www.wiltsmessaging.co.uk
- You can follow your CPT on social media
 - [Mere Police Facebook](#)
 - [Tisbury Police Facebook](#)
 - [Warminster Police Facebook](#)
 - [Westbury Police Facebook](#)

More information on your CPT area can be found here: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 25th September 2020			
1.	Attendees and apologies			
		Carole King (chair), Gordon King, Russell Hawker, Suzanne Wickham, Pat Whyte, Jeff Ligo, Sarah Harris, Kirsty Rose		
	Apologies	Freddy Forsyth, Francis Morland, Chris Johns, John Millard		
2.	Notes of last meeting			
3.	Financial Position			
		The available CATG budget at the start of the meeting is £4263.		
4.	Top 5 Priority Schemes			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	<p>Issues 6667 6939 6562 B3098 Bratton Road</p>	<p>1. <u>The length of the 50mph speed limit between Edington and Bratton</u></p> <p>KR explained that change to 30mph was not recommended on the basis that it would likely to lead to reduced compliance with the speed limit in the populated sections of the villages due to the lack of terminal signs between the villages. A 40mph speed limit could be introduced to replace the 50mph limit. The cost of implementing this, including the legal advert, is estimated at £2918.</p> <p>2. <u>Parking on the B3098 near Salisbury Hollow – causes issues with visibility, is there scope to make improvements</u></p> <p>KR explained that options have been prepared and sent to the parish council, along with options to deal with parking issues on Tinhead Road. These are to be discussed at the next Parish Council meeting.</p> <p>3. <u>Westbury Road, Bratton – is there scope to move the 30mph terminal point further out of the village?</u></p> <p>The cost of relocating the terminal point is substantial as the existing coloured surfacing would need to be removed. It was agreed that KR would draw up a plan showing the potential location for a relocated terminal point and a cost estimate to be provided to the parish council to be included in any future negotiations with developers of the adjacent land.</p>	<p>CATG agreed to fund 50% of the cost for the speed limit change, using funds previously allocated to the speed limit review, subject to 25% funding from both Bratton and Edington PC's. CATG allocation £1459, PC contribution request £729.50 (x2).</p> <p>Await parish council feedback.</p> <p>KR to provide plan and estimate</p>	<p>EPC/BPC</p> <p>EPC</p> <p>KR</p>
b)	<p>18-19-8 Frogmore Road (From Rosefield Way to Slag Lane).</p>	<p>KR has undertaken site measurements and will be preparing options ahead fo the next CATG meeting.</p>	<p>KR to provide options to CATG.</p>	<p>KR</p>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Frogmore Road will have surfacing works undertaken on the 12th October 2020.</p> <p>The vegetation around the Slag Lane junction has been cut back.</p> <p>A CATG contribution of £1818.50 currently sits with this scheme.</p>		
c)	<p>18-19-9 Hawkeridge Road, Hawkeridge Westbury</p> <p>Footway request</p>	<p>KR explained that a site visit and measurements had been undertaken to review feasibility of providing a footway. While the verge is sufficiently wide at some points, at others there is less than 1m of usable space due to the drainage ditch and culvert. At this narrow point, the carriageway is also narrow and such large vehicles are very close to the kerb. There is no scope to widen at this point to give a greater distance between pedestrians and passing vehicles. Providing a footway at this location would be encouraging pedestrians to use it and indicating that it is safe to do so when in fact it is likely to increase the potential for conflict between pedestrians and vehicles.</p> <p>In addition to this, the adjacent buildings are in poor repair structurally and any vibration caused by construction would likely be detrimental. There is evidence of fallen roof tiles in the verge and loose brickwork.</p> <p>The group discussed this and while understanding the reasons why a footway would be desirable along this route, felt that the safety and deliverability concerns make this unfeasible.</p>	Area board to note update and item to be removed from list.	KR
d)	<p>18-19-11 Edington – various roads (excl. B3098)</p> <p>20mph request</p>	<p>Report circulated to CATG members in April setting out recommendations for the implementation of 20mph speed limit on various roads in the village at an estimated cost of £13,000.</p>	Substantive bid to be made in next round.	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		The group agreed to submit a bid for funding via the Substantive CATG bid process. CATG have allocated £1000 toward this. Edington Parish Council have confirmed £1000 contribution	CATG allocation of £1000.EPC £1000	
e)				
5.	Other Priority schemes			
a)	Bus layover, B3097 Hawkeridge Road and Link Road	As a result of timetable changes, there are half the number of buses using the B3097 stops for driver changeover. It was agreed that CATG would continue to monitor this issue with feedback from the parish council.	Area board to note.	AB
b)	Issue 6557 A3098 Hisomley Crossroads, Speeding	Awaiting update from parish council regarding one-way use of The Hollow.	Dilton Marsh Parish Council to consider/consult upon one-way for The Hollow and feedback to CATG.	DMPC
c)	18-19-5 Tower Hill, Dilton Marsh	Awaiting further investigation in relation to cyclist behaviour when exiting Tower Hill.	KR to investigate further.	KR
d)	Issue 7163 Dilton Marsh	The advisory 20mph limit outside of the primary school has now been installed. The provision of a 20mph speed limit on various roads in the village is being consulted upon by the parish council.	Await outcome of wider consultation by Dilton Marsh Parish Council.	
e)	18-20-1 A350 Heywood - Request to reduce speed limit	KR proposed preparing a signing improvement scheme for the Clanger Lane and Heywood village junctions to be presented to CATG for their consideration. This is not currently one of the top 5 priority schemes.	It was agreed that this would move to the top 5 priority schemes . KR to progress	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	18-20-3 Leighton Green, Westbury - H Bar marking request	CATG approved £75 funding for provision of bar marking as part of the Ad-Hoc road markings package, subject to confirmation of £75 match funding from Westbury Town Council. WTC approved £75 match funding.	KR to progress via ad-hoc marking programme	
g)	18-20-06 H Bar Marking, Queens Road, Westbury	CATG approved £150 funding for provision of bar marking as part of the Ad-Hoc road markings package, subject to confirmation of £150 match funding from Westbury Town Council. WTC approved £150 match funding	KR to progress via ad-hoc marking programme	
h)	18-20-07 H Bar Marking Request – 125 Oldfield Park, Westbury	CATG approved £75 funding for provision of bar marking as part of the Ad-Hoc road markings package WTC approved £75 match funding	KR to progress via ad-hoc marking programme	
i)	18-20-17 Hillside Park, Westbury – Parking concerns	KR to investigate provision of bollards as a parking deterrent.	KR to investigate and report back to CATG.	KR
j)	18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking	Sarah Harris informed the group that Westbury Town Council would be approaching Selwood to open discussions on this. The previous study was circulated prior to the meeting. Cllr C King noted that the appendices seemed to refer to the same plan. KR to contact sustainable transport and request an updated version.	WTC to contact Selwood Housing KR to seek updated appendices.	WTC KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		The group discussed the issue and agreed that parking on the estate is a concern and should be addressed. Cllr Hawker asked that the outcome of the study undertaken in 2009/10 be sought out and circulated to the group for further consideration.		
k)	18-20-5 Oldfield Park, Westbury - Parking (nr 71)	This was discussed as part of the item e – see comments	As item e above	
l)	18-20-8 Bratton – 20mph Speed Limit Assessment	CATG agreed to fund 50% of the cost for the assessment with the remaining 50% being sought from Bratton Parish Council. The total cost being £2000 (£1000 CATG, £1000 BPC). BPC confirmed the contribution. KR to proceed with assessment.	Assessment to proceed	KR
m)	18-20-09 Dursley Road and Hawkeridge junctions with B3097	Atkins traffic signals team have been tasked with reviewing the current operation of the signals. They have suggested changes to the current intergreen timings. This will take place as part of the annual maintenance programme. Further changes could be undertaken but would require replacement of the signals. Due to the costs involved, KR suggested it would be appropriate that this wait until the signals are replaced as part of the maintenance programme in the coming years. A road safety auditor has been asked to review the whole route and identify any issues from a safety audit perspective. The CATG agreed to fund a speed limit assessment at a cost of £2500.	CATG allocation of £2500 for speed limit assessment. KR to order. KR to report back findings from the safety auditor. To move to top 5 priority schemes.	KR
n)	18-20-11, 18-20-12, 18-20-23 - A350 Warminster Road, Westbury – speeding	It was agreed to await the outcome of the traffic survey to determine the extent of the issue.	Await traffic survey results	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

o)	18-20-15, 18-20-19 -Bratton Road, Westbury – speeding	It was agreed to await the outcome of the traffic survey.	Await survey results.	
p)	18-20-18 Bratton Road Westbury – narrow section	<p>KR explained that the scheme had been installed without priority in order to encourage more co-operative, courteous approach between drivers. In most instances this appears to be working. Priority being given to those exiting the town centre toward Bratton would require parking on Bratton Road to be removed in order to allow space for queuing and passing vehicles. Priority being given to those travelling toward the town centre may lead to queuing back toward the Laverton with drivers approaching around a bend without forward visibility of a queue.</p> <p>The group discussed the issue and felt that priority to those approaching from the town centre should be given further consideration.</p>	KR to review feasibility and report back to CATG.	KR
q)	18-20-13 & 14 Newtown, Westbury – Traffic Calming request	It was agreed to wait for the traffic survey results before determining the next course of action.	Await traffic survey results	
r)	18-20-20 Newtown, Westbury – request for ‘unsuitable for HGV’ sign	The traffic survey to be undertaken on Newtown has been asked to include vehicle types to identify the extent of this issue. The group agreed to await the outcome of the traffic survey.	Await outcome of traffic survey.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

s)	18-20-21 & 22 The Mead, Westbury	The group agreed to fund a Pedestrian Crossing Assessment to identify the number of pedestrians crossing in this location and if any additional crossing facilities are appropriate. The group allocated £600 for the assessment.	KR to arrange for crossing assessment to be undertaken. CATG allocated £600.	
6.	Traffic Surveys			
a)	18-19-4 Newtown and Long River Road, Westbury	Metrocount undertaken prior to lockdown, however was subject to flooding therefore no data available. Count to be re-done in next batch.	Await outcome of metrocount. Police have stated to Westbury Town Council that they cannot undertake enforcement until they have information from the metrocount in order to target resources effectively.	
b)	Warminster Road, Westbury	Survey requested	Await results	
c)	Bratton Road, Westbury	Survey requested	Await results	
7.	New Requests / Issues			
a)	18-20-25 Bremeridge Road, Westbury – Parking Issues	<p>For the past 5 years this has been an issue (ever since I brought the property but sure it has hapened for many years).</p> <p>The biggest issue is that as you can see from the below photos people block fully or partially our private driveway , they are parking fully or half on the pavement and on the bend which causes issues when we reverse out of the driveways. My elderly neighbour has had ambulances called out and this has caused issues that they are unable to get up the drive. But also I have a disabled mother and a 2 year old niece which means they are having to walk in the road which is unacceptable.</p>	<p>KR to investigate bollard provision</p> <p>PW to remark h-bar markings</p>	<p>KR</p> <p>PW</p>

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		<p>If there could be more visible white lines or NO PARKING written and the best outcome would be double yellows on the bend</p> <p><u>Westbury Town Council – Highways, Planning and Development Committee – 21st September 2020</u></p> <p><u>Bremeridge Road – parking issues</u></p> <p>3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost.</p> <p>Westbury Town Council support the request for the H-bar and agree to contribute. They would support double yellow lines once costs are known. They would also support an alternative of bollards instead of double yellow lines and would appreciate guidance from the Senior Traffic Engineer. Double yellow lines and/or bollards would first require an understanding of the costs.</p> <p>The group discussed this and agreed there was an issue here. KR to investigate provision of bollards. Pat Whyte agreed to remark the H bar markings.</p> <p>Cllr G King explained that the WR1 forms for waiting restriction requests had been passed to the resident.</p>		
b)	18-20-26 Pedestrian Safety – Frogmore Road	<p>Frogmore Road (next to the fishing lake) poses a potential danger to pedestrians. This stretch of road is used heavily by many locals on foot. It is also used as a cut through by lots of vehicles (particularly heavy during rush hour times), I state it as a cut through as the only dwelling on this road is a stable yard. It is a narrow track road with a blind bend and the speed limit</p>	<p>KR to respond to issue raiser. Issue to be combined with priority issue.</p>	KR

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		<p>being 30 mph (it is not even possible to travel at 15 mph on this road safely). My main concern is that there is no pavement or marked walkway meaning that pedestrians are in the road with passing vehicles being extremely close. There are also no street lights, increasing the danger at night. Some cars drive at excess speed along this road endangering others that use it. I have witnessed some very close calls on several occasions and often have cars speeding by myself which can be frightening as they are so close. I sometimes use this road when I go on dog walks with my child who is in a pram but am often put off from using it due to the potential danger it possesses.</p> <p>No entry with access only would be the ideal resolution for this road.</p> <p>Street lights would be very welcomed.</p> <p>A pavement or a marked walkway with signage of 'pedestrians in road' would also suffice.</p> <p>Even a one way system may reduce traffic and increase safety of pedestrians.</p> <p><u>Westbury Town Council – Highways, Planning and Development Committee – 21st September 2020</u></p> <p><u>Frogmore Road/Lane – pedestrian safety concerns</u></p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>Westbury Town Council requested this issue was shared with CATG and should be considered by CATG as part of their ongoing work and discussions taking place for this area.</p>		
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		The group noted the comments and agreed these will be taken into account alongside others relating to Frogmore Road. Options for improvement are already being pursued. KR to prepare an email to go to the issue raiser as an update.		
8.	Other items			
9.	Date of Next Meeting: 20th November 2020, 10am – Microsoft Teams.			

Westbury Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £4263

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

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4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications